Mary Rose Katuzney
Science Teacher
Bacon Academy
611 Norwich Avenue
Colchester, CT 06415

Mr. Jeffrey Burt
Superintendent of Schools
Colchester School District
127 Norwich Avenue, Suite 202
Colchester, CT 06415

9/9/21

Dear Superintendent Burt:

I, Mary Rose Katuzney, am retiring at the end of this school year, in June 2022.

This notice of my intent to retire has been submitted prior to the October 1, 2021 deadline, which, in accordance with the Teachers' Contract, Article 26 Severance Pay, guarantees me to receive the full severance pay allotment of unused sick time:

ARTICLE 26
Severance Pay

Certified professional employees who have served a minimum of fifteen (15) years of consecutive service in the system, upon retirement (i.e. filing with the TRB for retirement benefits) or death, but not resignation, shall receive payment for twenty-seven percent (27%) of all accumulated unused Sick Leave days based on salary at the time of severance.

This announcement of intent to retire is on a "need to know" basis only. I expect the utmost confidentiality and appreciate your discretion.

I will follow up with a signed copy of this letter shortly.

Sincerely,

Mary Rose Katuzney

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